



Barn Assistant

Reports to: Barn Manager

Employment Type: Part-Time (20–30 hours per week)

Status: Hourly

Location: Loxahatchee, Florida (On-site)

Position Summary

The Barn Assistant supports the Barn Manager in caring for one of Vinceremos' most valuable assets — our horses. Working under the Barn Manager's direction, the Barn Assistant helps maintain the health and wellbeing of the herd and keeps the Vinceremos property in excellent order for horses, clients, and volunteers alike.

Essential Responsibilities

Horse Care & Welfare

- Monitor the general health of all horses daily and promptly report any concerns to the Barn Manager.
- Keep horses well-groomed, including body clipping and maintaining mane and tail length.
- Administer medications and treatments as prescribed by the veterinarian and directed by the Barn Manager.
- Support rehabilitation, conditioning, and return-to-work plans as assigned.

Barn & Property Operations

- Perform routine barn chores, including feeding, turnout, and stall cleaning.
- Complete general farm and facility maintenance.
- Help keep the property presentation-ready for donors and visitors at all times.
- Assist with pasture upkeep and light equipment or tractor operation as needed.

Program & Client Support

- Prepare the arena and equipment for lessons, including clearing the arena and resetting obstacles.
- Support program sessions as necessary.
- Maintain the highest level of service to clients and support and appreciation for volunteers.

Organizational Support

- Support the implementation of special events, as scheduled.
- Perform other responsibilities as assigned by the Barn Manager.

Skills & Qualifications

- Experience: 5+ years of horsemanship skills and equine knowledge.
- Physical: Ability to lift 50+ pounds and perform physically demanding work.
- Skills: Strong interpersonal and communication skills; well-organized and detail-oriented, with the ability to execute tasks in a timely manner.
- Availability: Able to work evenings, weekends, and holidays as needed.
- Experience with property maintenance and repairs, and ability to operate a tractor.
- Proficient computer skills (Google Workspace, social media).
- A passion for enriching the lives of individuals with disabilities.
- Self-motivated, with the ability to work independently and build strong working relationships with volunteers as a teacher and mentor.